

#### COMPANY

The University of St. Thomas

#### INDUSTRY

Education

#### TOOLS

Document Management  
Workflow Automation

#### PLATFORMS

Client: Mac, Windows, and Web  
Server: Red Hat Linux  
Oracle Database  
Fujitsu Scanners  
Sungard-SCT PLUS  
System Integration  
Sungard-SCT Banner  
System Integration  
Salesforce Integration

#### CLIENT'S NOTES

"Optix has truly become a core operational system at the University of St. Thomas. We have found Optix to be extremely flexible and customizable to address any of our document management and workflow challenges. Using Optix, we can design and deploy a completely new, secure repository with customer indexing and query screens in about an hour. That ease of use, coupled with world-class technical support, has made Optix one of our most relied-upon technologies."



Optix by MindWrap  
540.347.2552  
[www.documentmanagement.com](http://www.documentmanagement.com)

# Case Study

## How a Major Private University Solved Significant Space Restrictions



The University of St. Thomas (UST) is Minnesota's largest private university, with approximately 10,000 students from 50 states and 63 countries. The university offers more than 100 undergraduate majors with opportunities for cross-disciplinary coursework in the liberal arts, and 60 graduate degree programs.

## Issue

Due to the high volume of applicants and students, UST was facing an overwhelming space constraint caused by the abundance of paper files they needed to route through multiple departments. At any given time, paper documents not in transit consumed more than 1,000 square feet of administrative office space.

## Solution

Concerned with the growing cost of the space required to store, manage, and retrieve student documents, UST turned to electronic document management to alleviate the problem. After evaluating several technologies, UST chose Optix for its ease of implementation and excellent cross-platform support.

## Outcome

Optix helped UST attain their goal of reducing storage space. The Controller's Office, Academic Affairs, and School of Education freed up prime office space once dedicated to storing, staging, and managing their paper filing system. UST's IT department quickly recognized that Optix could be deployed across multiple departments for even greater operational efficiencies, including lowering application fees for prospective students, faster retrieval of critical records documents, and quicker responses to auditor requests with more accurate metadata retrieval and presentation auditing periods.